

## TRANSITIONING CHILDREN INTO KINDERGARTEN

The program collects child outcome data through TS-Gold three times per year and results from these outcome measures are shared with teachers and parents. Since the ECLC Head Start program typically turns over close to 60% of the children as a result of Kindergarten transitions, the fall scores are used as a baseline plan quantitative improvement for progress in all domains.

The Head Start Program benefits from being a part of the public-school system by enhancing the program's transition process. The program works with the families and the school district to create a smooth and successful transition as the children move into their formal educational journey. The children's health and education records are forwarded to their respective school. On June 12, 2020, the end of 2019 school year, 110 children transitioned to kindergarten. The staff had discussions with the parents on the final home visit, required by Head Start administration. In addition, the Head Staff teachers met with kindergarten teachers in East Hartford School district to share information on children going to kindergarten. Below are additional activities the program and the EHPS does to assist the children and families to transition out of the Head Staff program:

Preschool staff are available to kindergarten teachers during the enrollment process and after the transition takes place.

A meeting is conducted in the receiving elementary school to discuss transition for children with disabilities.

Children records are transferred to the appropriate school.

Student files are part of the permanent school record, both educational and health.

Transition planning takes place annually for preschool and kindergarten staff.

East Hartford Public Schools Board Meeting minutes and policies are available on the school website for public viewing. [www.easthartford.org](http://www.easthartford.org)

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East Hartford Public Schools Head Start Program at Hockanum School is one of the three grantees in the Hartford County; the program is an entity in East Hartford Public Schools and is located at the Hockanum Early Learning Center (ECLC) at 191 Main Street in East Hartford, Connecticut. East Hartford Public Schools Head Start Program at Hockanum School is a federal and state funded program and serves low-income families with children 3 and 4 years old. The grants are awarded by Regional Offices within the Department of Health and Human Services and the Office of Early Childhood, State of Connecticut. The program provides high quality preschool services for children and families, through a shared service arrangement with School Readiness, Special Education and Smart Start.

Total Estimated Awards	\$ 1,981,984
Federal Head Start Award for 2020	\$ 1,738,789
State Head Start Award for 2021	\$ 243,195

The East Hartford Public School Head Start Program received an additional total \$32, 637 for Cost of Living Assistance (COLA) and \$55,000 for Quality Improvement (QI) supplemental grant totaling of \$87,637 for the operation of the program for 2019-2020. \$110,730 one-time supplemental funds in response to the coronavirus disease 2019 (COVID-19) through the Administration of Children and Families.



## East Hartford Public Schools

The Head Start program benefits from being a part of the East Hartford Public Schools. The relationship strengthens the program's ability to meet the needs of the children and families and to deliver quality early childhood education while providing a comprehensive service delivery model. In the 2019 school year, the program funded 162 children. The program is governed under the same residential requirement as the public school. All children enrolled in the program must be residents of East Hartford. The Head Start program operates 9

classrooms with 18 children in each class. All classrooms are open for 6 hours per day. There are 32 full-time staff and 5 part-time staff that support program goals and objectives.

Total State Head Start Award	\$ 243,195
Expenditures Categories	Program Operation
Personnel and Taxes	\$ 200,038
Fringe Benefits	\$ 43,157

Total Cost of Living and Quality Improvement Award	\$ 87,637
Personnel and Taxes	\$ 25,833
Fringe Benefits	\$ 6,804
Quality Improvement Award	\$ 55,000

One-Time COVID-19 Supplemental Funds	\$ 110,730
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### FINANCIAL AUDIT AND REVIEW

The last annual agency financial audit was completed in June 2019 with no findings of non-compliances. Report is also posted on the town website.

## FINANCIAL SUMMARY

### 2019 BUDGET

The funding level for 2019 was \$1,651,152. This budget includes the regular operating grant and the allowance for training and technical assistance funds. Head Start programs are required to provide at least a 20% match of their total funding in order to spend federal dollars. East Hartford Head Start meets this requirement through the East Hartford Board of Education Public Schools. The required non-federal share for the operating period was \$412,788 (20%). See below: 2019-2020 budget broken down into the following

Total Federal Head Start Award	\$ 1,651,152
Expenditures Categories	Program Operation
Personnel and Taxes	\$ 1,371,996
Fringe Benefits	\$ 252,659
Operational Spending	\$ 7,194
Training and Technical Assistance Award	\$ 19,303

## CHILDREN AND FAMILIES SERVED IN 2019-2020

### FAMILIES

The Head Start program served 170 families for 2019-2020 school year, 61 two parent families and 99 single parent families. 18% of the families had less than a high school education, 31% had a High school Diploma or General Equivalency Diploma, 40% had an associates degree and 11% had an advance degree. See chart below for Employment breakdown.

NUMBER OF FAMILIES (160)		
One parent Families	99	62%
Two-parent Families	61	38%

ONE-PARENT EMPLOYMENT STATUS (99)		
Employed	60	61%
Parent Unemployed	39	39%

TWO-PARENT EMPLOYMENT STATUS (61)		
Both parents employed	6	12%
One parent employed	47	77%
Both parents unemployed	8	13%

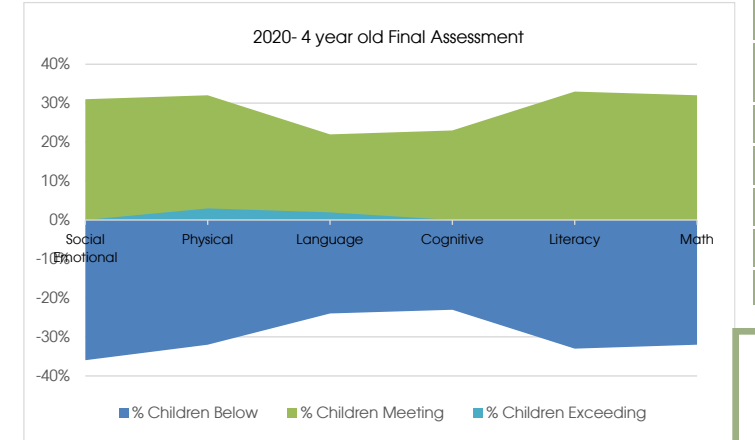
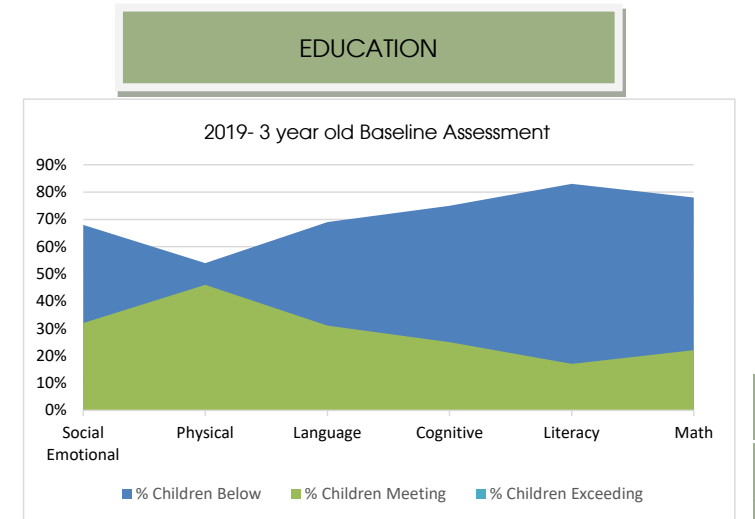
PARENTS EDUCATION ATTAINMENT (160)		
Advance Degree	18	11%
Associate Degree	64	40%
High School or GED	50	31%
Less than High School	28	18%

### CHILDREN

East Hartford Public Schools Head Start Program at Hockanum School is funded to serve 162 children ages 3 to 5 years and provide services in the town of East Hartford. Of the 175 children, 63% were 4 years old and 37% were 3 years old. Of the total children enrolled 37% (68) returned for the second-year. 4 children enrolled for less than 45 days. 17 (10%) children dropped from the program and did not return. The open slots were filled with a child from the program's waitlist.

ENROLLMENT BY INCOME STATUS (175)		
Below Poverty Level	127	72%
Public Assistance	26	18%
Foster	5	2%
Homeless	2	1%
Over-income	15	7%

CHILDREN WITH DISABILITY		
# of Children with a Individual Education Plan ( IEP)	20	11.4%



### ENROLLED CHILDREN BY AGE (175)

3-year-old	65	37%
4-year-old	110	63%

### RACE & ETHNICITY (175)

African American	56	32%
White	83	47%
Asian	3	2%
Multi-racial	26	15%
Other	7	4%

Hispanic	102	58%
Non-Hispanic	73	42%

### LANGUAGE SPOKEN AT HOME

English	117	67%
Spanish	44	25%
Caribbean	3	2%
Middle Eastern/ South Asian	1	1%
African	6	3%
Other	4	2%
Total	175	100%

### Evidence of Growth from Fall to Winter

Areas of Development	% Children Below	% Children Meeting	% Children Exceeding
Social Emotional	-36%	31%	0%
Physical	-32%	32%	3%
Language	-24%	22%	2%
Cognitive	-23%	23%	0%
Literacy	-33%	33%	0%
Math	-32%	32%	0%

Children are ready for Kindergarten by the end of their 2nd year preschool experience

## HEALTH AND NUTRITION

### MEDICAL

In 2019 school year, all 175 enrolled children had health insurance and a medical home; 169 had continuous accessible dental care provided by a dentist. At the end of the program year, 172 of 175 were up-to-date on a scheduled child well care, 174 children were up-to-date on all immunizations appropriate for their age, and 169 had a complete professional dental exam.

# of children with update annual physical examination	175
# of Children with who are up to date on all immunizations	174
# of Children who diagnosed with a chronic condition	11
# of Children with who received treatment	11
# of Children with who mental health services	No Data
# of Children with are overweight or obese	59
# of Children with are underweight	6

Dental	
# of children with continuous dental care by a dentist	183
# of Children with who received preventative care	162
# of Children with who diagnosed as needing treatment	29
# of Children with who received treatment	22

Health Insurance	
# of children with health insurance	173
# of children with no health insurance	2

Medical Home	
# of children with medical home	175

### FAMILY ENGAGEMENT

At East Hartford Public Schools Head Start Program, we recognize that parents are the first teacher for their children. The program makes deliberate efforts to support the families through our family engagement approach to become active partners in the success of the educational development of their children. We encourage volunteer activities throughout the year. Parents are encouraged and supported to become directly involved in decision-making of the program by becoming an active member of the Policy Council, Health-Family Services Advisory Committee and attend Parent Meetings.

### ENROLLMENT AND ATTENDANCE

Head Start Average Daily Attendance by Room 2019-2020										
Funded Enrollment - 162										
Month	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
End Of Month Enrollment	162	162	162	162	162	162	162	161	162	162
Attendance	91%	91%	90%	84%	90%	87%	91%	COVID-19		89%

### FAMILY ENGAGEMENT ACTIVITIES FOR THE 2019 SCHOOL YEAR INCLUDED:

- Parent Orientation
- Parent/Teacher Conferences
- Monthly Parent Meetings
- Case management/Goal Setting
- Classroom Activities
- Parent Education Workshops
- Monthly Policy Council Meetings
- Gardening
- Wellness Health Fair
- Home Visits
- GED Classes
- Shop Rite Cooking Classes

As a requirement, the program must provide a monthly enrollment status to the Head Start Administration. If the program's attendance falls below the 85%, the program must analyze the causes of absenteeism to identify any systematic issues and causes. As part of ongoing oversight, the program uses this data to make necessary changes and corrections in a timely manner. Below is the 2019-2020 enrollment and attendance, the program maintained full enrollment and an attendance rate of 85% or higher for 2019 school year.